



## CHEMANEX PLC

### POLICY ON CONTROL AND MANAGEMENT OF COMPANY ASSETS AND SHAREHOLDER INVESTMENTS

#### Policy Statement

Chemanex PLC is dedicated to maximizing the effective use of its assets and ensuring that shareholder investments are managed prudently for the purpose of sustaining financial health, achieving strategic objectives, and maintaining stakeholder trust.

#### Company Assets Management

Staff is required to adhere to the following principles in the control and management of company assets:

- **Integrity and Honesty:** Handle company assets with honesty and integrity, ensuring that all actions are transparent and accurately reported.
- **Proper Use:** Assets should be used solely for business purposes and in a manner consistent with Company policies and objectives. Personal use of Company assets is prohibited unless explicitly authorized.
- **Safeguarding:** Protect company assets from loss, theft, or damage. This includes securing physical assets and non-physical assets including intellectual property and ensuring the confidentiality and integrity of digital assets.
- **Compliance:** Ensure compliance with all relevant laws, regulations, and internal policies governing the use and management of company assets.
- **Care and Maintenance:** Ensure that assets are properly maintained and operated to prevent unnecessary wear and tear, and to maximize their longevity and efficiency and have proper insurance cover.
- **Reporting:** Any loss, damage, or misuse of company assets must be promptly reported to management or the appropriate department.
- **Authorization:** Seek appropriate authorization before acquiring, disposing of, or making significant changes to company assets.

- **Confidentiality:** Protect sensitive information related to company assets and investments from unauthorized access or disclosure.
- **Accuracy:** When documenting or reporting on the condition, value, or status of Company assets, employees must ensure that all information is accurate and documented up to date.
- **Ethical Conduct:** Act ethically in all transactions involving company assets, avoiding conflicts of interest and ensuring that their actions reflect the company's values and standards.

### Shareholder Investments

Investment decisions utilising shareholder funds must be taken prudently with the primary objective of optimising returns with acceptable risk.

### Training

This Policy will be supported by training programs, workshops and awareness building for directors and employees to enable them to fulfil their roles and responsibilities under this Policy.

### Amendments

This Policy shall be reviewed by the Board of Directors periodically and updated as necessary to reflect changes in the business environment or regulatory requirements.

### Point of contact

For clarifications or further information regarding this policy, please contact the Compliance Officer of the Company.